

The following is a list of all the documents required for a change of status; B-1/B2 to F-1 or F-2 to F-1. Once you have gathered all the documents on the check list, call the Office of International Students and Scholars (OISS) at (313) 577-3422 to make an appointment with an International Counselor. The OISS counselor will assist you in preparing your documents and submitting them to the Immigration and Naturalization Service (INS).

- ___ I-539 form completed by the student
- ___ I-20AB form issued by Wayne State University
- ___ Copy of I-94 form
- ___ Check for \$120 U.S. payable to "Immigration and Naturalization Services" (INS)
- ___ Photocopy of your passport (*Current F-2 status holders must also include a photocopy of the I-94 form and spouse's passport and a photocopy of the Form I-20AB.)
- ___ Cover letter addressed to the INS explaining:
 - Why you did not apply for a student visa when you were in your home country;
 - What led you to change your mind after entering the United States;
 - Why you are seeking a status change now; and
 - Reasons you will return to your home country after completion of your degree program.
- ___ Financial documents guaranteeing support for your entire degree program
- ___ IF YOU HAVE ACCOMPANYING DEPENDENT(S), ALSO INCLUDE THE FOLLOWING DOCUMENTS:
 - Additional financial documents (for current F-2 holders, follow the Form I-20AB guidelines);
 - Copies of dependent's passport(s).
 - Copies of dependent's I-94 form(s).